

Annex X: Record Comments on Minutes

Annex X: Comments and correction on Minutes of the 5th Programme Executive Board Meeting (August 8th 2013)

Comment	Agency	Response
Summary of Minutes		
<p>General correction on text for clear understanding: Various typographical errors</p> <p>Decisions should not be repeated at the end of the minutes, but should be repeated where they occurred during the Agenda</p>	<ul style="list-style-type: none"> - Ms. Nina Brandstrup, County Representative, FAO Cambodia - Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP - Ms. Nina Brandstrup, County Representative, FAO Cambodia 	<ul style="list-style-type: none"> - Accepted – text modified - Accepted – text modified
<ul style="list-style-type: none"> - This is not a summary of the minutes but of the agenda. I suggest to delete - I suggest removing this text as it is repeated under “Agenda”. 	<ul style="list-style-type: none"> - Ms. Nina Brandstrup, County Representative, FAO Cambodia - Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP 	<ul style="list-style-type: none"> - Accepted – text removed
<p>Decisions and Actions Required:</p> <ul style="list-style-type: none"> - The PEB decided that it would serve as the governing body of the FCPF project, and accordingly may invite additional observers to attend future meetings. - The PEB requested the RTS to present a proposal to the next meeting of the PEB, proposing when and how a technical review would be undertaken. - These are not decisions and should be deleted: <ul style="list-style-type: none"> o The IPs Representative requested support for participation of IPs in MRV and for building of the necessary capacity. o The CSO representative conveyed comments and concerns of the CSO community. - The PEB invited the NPD to prepare a concept paper on the possible expansion of the mandate of the PEB to oversee implementation of all REDD+ readiness initiatives in Cambodia, including “demonstration activities” led by NGOs, and to present it to the next PEB meeting. - The PEB requested the RTS to present a proposal to the next meeting of the PEB, proposing 	<ul style="list-style-type: none"> - Ms. Nina Brandstrup, County Representative, FAO Cambodia - Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP - Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP 	<ul style="list-style-type: none"> - Accepted – text modified - Accepted – text removed - Accepted – text modified

<p>when and how a technical review of progress against indicators would be undertaken</p> <ul style="list-style-type: none"> - Decision omitted from draft: The PEB instructed the RTS to issue the first edition of the REDD+ Cambodia newsletter within one month, and regularly at 3 monthly intervals thereafter. 	<ul style="list-style-type: none"> - Mr. Timonhy Boyle (Observer), UN-REDD Regional Coordinator, UNDP 	<ul style="list-style-type: none"> - Accepted – text added
II Agenda		
<ul style="list-style-type: none"> - There is no need to summarize the agenda. Just attach it. 	<ul style="list-style-type: none"> - Ms. Nina Brandstrup, County Representative, FAO Cambodia 	<ul style="list-style-type: none"> - Accepted – text removed
III Meeting and discussion		
Follow up from previous PEB meeting:		
<ul style="list-style-type: none"> - Avoid paraphrasing the content of Thomas’ written comments. Either refer to the annex or copy-paste the text. <ul style="list-style-type: none"> o “I note that in the approved UN-REDD Communications Strategy, there is a commitment to produce quarterly newsletters, yet none have yet been produced. I would like the PEB to consider instructing the RTS to issue the first newsletter within one month of the date of this meeting, and thereafter at regular quarterly intervals.” o “I would also like to propose that the PEB instruct the RTS to prepare a report on implementation of the Communications Strategy for presentation to the next PEB meeting.” <u>Please verify in Annex VII</u> 	<ul style="list-style-type: none"> - Ms. Nina Brandstrup, County Representative, FAO Cambodia 	<ul style="list-style-type: none"> - Accepted – Comment of Thomas was copied and pasted
Requests for comments/decisions		
<ul style="list-style-type: none"> - Avoid paraphrasing the content of Thomas’ written comments. Either refer to the annex or copy-paste the text <ul style="list-style-type: none"> o “I note that the ToR are expected to be revised by May 2015. I would like the PEB to consider instructing the RTS to initiate a review of the ToR in one year’s time, i.e. in August 2014, and revise the ToR, if necessary, based on the findings of the review.” <u>Please verify in Annex VII</u> 	<ul style="list-style-type: none"> - Ms. Nina Brandstrup, County Representative, FAO Cambodia 	<ul style="list-style-type: none"> - Accepted – Comment of Thomas was copied and pasted
Approval of SOP		
<ul style="list-style-type: none"> - Avoid paraphrasing the content of Thomas’ written comments. Either refer to the annex or copy-paste the text 	<ul style="list-style-type: none"> - Ms. Nina Brandstrup, County Representative, FAO Cambodia 	<ul style="list-style-type: none"> - Accepted –

<ul style="list-style-type: none"> ○ “I certainly endorse the current version of the SOP, while noting that some editing for grammar is still required. However, I also would like to remind us that operating procedures are constantly changing. For example, I have learned that the Administrative Assistant has just resigned. I also understand there will likely not be a replacement. Therefore, references to her role in the SOP will need to be changed. Similarly, since the mid-term review a new process of assigning government officials to take responsibility for specific activities was agreed, but the procedures for decision making on this are still being developed, meaning the SOP will need to be revised again, which makes the SOP a living document, which is what it should be. Given that such amendments to the SOP are likely to be frequent, the PEB might like to decide that approval of minor amendments be delegated to the NPD/DNPD.” <u>Please verify in Annex VII</u> 		<p>Comment of Thomas was copied and pasted</p>
<p>Consultation Formulation Process:</p> <ul style="list-style-type: none"> - Avoid paraphrasing the content of Thomas’ written comments. Either refer to the annex or copy-paste the text <ul style="list-style-type: none"> ○ <i>“I note that the deadline for the Voluntary Facilitation Committee for the REDD+ Consultation Group Selection Process to finish its work was originally 18 May 2013. We now have early August. I would like the PEB to consider instructing the RTS to request Voluntary Facilitation Committee to complete its work by 30 September.”</i> <u>Please verify in Annex VII</u> 	<ul style="list-style-type: none"> - Ms. Nina Brandstrup, County Representative, FAO Cambodia 	<ul style="list-style-type: none"> - Accepted – Comment of Thomas was copied and pasted
<p>MRV Join Workplan:</p> <ul style="list-style-type: none"> - Mr. Nok Ven: Should have participation of IPs in MRV; explain how MRV is relevant to IPs; ensure that there is participation from Indigenous communities in implementation of MRV and FCPF; and suggest to provide for building the capacity in MRV to Indigenous communities and also to have orientation on FCPF for the Indigenous Peoples’ group. - The minutes should reflect that <ul style="list-style-type: none"> ○ <i>RTS: agreed that the output description in the TORs would be modified.</i> 	<ul style="list-style-type: none"> - Mr. Nok Ven, IP representative - Ms. Nina Brandstrup, County Representative, FAO Cambodia 	<ul style="list-style-type: none"> - Accepted – Comment of Nok Ven and Nina was copied and pasted
<p>Summing up by Ms. Claire van der Vaeren:</p>		

<p>General correction on text for clear understanding:</p> <ul style="list-style-type: none"> - The SOP were approved. - Authority for minor changes to the SOP is delegated to the NPD and changes should be sent to PEB members for information. - The RTS will further revise the proposed new indicators for the UN-REDD Results Framework and circulate to PEB members for a 2-week no-objection approval. PEB members were requested to be very specific in any comments provided. - The UN-REDD Communications Strategy was approved at its 4th meeting; this was an omission from the Minutes of the 4th meeting. - The RTS will provide a report on implementation of the UN-REDD communication strategy to the next meeting. - The RTS will ensure that the work of the VFC is completed by the end of September, 2013. - The RTS will issue an invitation to the Secretary of the NCCC to become a full PEB member. - The PEB will serve as the governing body of the FCPF project, and accordingly may invite additional observers to attend future meetings. - The NPD will prepare a concept paper on the possible expansion of the mandate of the PEB to oversee implementation of all REDD+ readiness initiatives in Cambodia for presentation to the next PEB meeting. - The ToR of the Technical Teams were endorsed. - The NPD will ensure that the Teams are established as soon as possible. - The timing of the revision of ToR of the Technical Teams will be discussed at the next PEB meeting, and a report on activation of the Technical Teams be presented at that time. - The RTS will present a proposal to the next meeting of the PEB, proposing when and how a technical review would be undertaken. 	<ul style="list-style-type: none"> - Ms. Nina Brandstrup, County Representative, FAO Cambodia - Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP 	<ul style="list-style-type: none"> - Accepted – text modified
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