

Annex VI: Comments on Minutes of the 3<sup>rd</sup> Programme Executive Board Meeting (December 13<sup>th</sup> 2012)

Comment	Agency	Response
<b>Summary of Minutes</b>		
<p><b><u>Be improved in the description of the decisions:</u></b></p> <ul style="list-style-type: none"> <li>- The PEB requested the REDD+ Taskforce Secretariat to develop Standard Operation Procedure (SOPs) so as to overcome administrative barriers that slow the implementation of the programme.</li> <li>- The PEB requested that key concept notes are shared among all partners. The SOPs will clarify who is responsible for approval of concept notes.</li> <li>- The PEB requested the REDD+ Taskforce Secretariat to prepare a matrix with activities that support the REDD+ readiness phase, and to identify which UN-REDD activities (if any) should be dropped in order to ensure that the contribution from UN-REDD funding to REDD+ readiness in Cambodia is optimized. Recommendations for any changes in UN-REDD activities should be presented to the next PEB meeting.</li> <li>- The PEB highlighted the importance of developing a communications strategy.</li> <li>- The PEB requested the assistance of the UNRC in following up on FAO/UN/UNDP/Government rules of per diem (DSA).</li> <li>- The PEB approved a no cost-extension of the Programme until 31st December 2014.</li> <li>- The PEB noted that efforts should be made to complete the documents required to receive the funding from the FCPF, including a new project document that incorporates changes that have occurred since the preparation of the R-PP, and noted that implementation is expected to commence by March 2013,</li> <li>- The PEB confirmed that the interim CS &amp; IP representatives will continue their roles in the PEB until the new representatives have been selected through the revised self-selection processes.</li> <li>- The PEB reiterated the request to the Taskforce Secretariat to share relevant documents for discussion at least one week in advance of PEB meetings (i.e., by 21<sup>st</sup> March for the next meeting).</li> <li>- The PEB welcomed the news that the Technical Adviser will be onboard on 28 January 2013.</li> <li>- The PEB also welcomed the news that the MRV Technical Adviser will be onboard on 16 January 2013.</li> <li>- The PEB requested that the 2013 workplan will be circulated for comments by 21 December 2012 and the PEB members</li> </ul>	Tim Boyle, UN-REDD Regional Coordinator	Accepted – text modified

<p>will have one week to provide additional comments before the minutes and 2013 AWP will be signed by the Co-Chairs.</p> <ul style="list-style-type: none"> <li>- The PEB decided that the 4th PEB meeting will be held on the 28<sup>th</sup> March 2013.</li> </ul>		
<b>1. UN-REDD Programme and Progress (Comments and discussion)</b>		
<p><b><u>Correction sentence:</u></b></p> <ul style="list-style-type: none"> <li>- He thanked for the presentation on the progress during the last few months which is encouraging after long delays. He found the news about the development of a REDD+ website very useful and he asked for the link to be shared in order to improve national awareness about REDD+. He invited the Secretariat to share concept notes with the PEB members ahead of the meeting before going into more details of the activities and project components. He also supported the idea to develop SOP. He recalled that during the last PEB meeting it was agreed to put in a matrix the activities of the all programmes supporting the REDD+ Roadmap in Cambodia. This would help to have a better overview of support to the REDD+ Roadmap and increase harmonization and coordination among these different support programmes. He emphasized the need to have the PEB documents in advance, so that PEB members could provide substantial inputs, feedback or comments during the meeting.</li> </ul>	Koen EVERAERT, Attache Natural Resource Management- Climate Change	Accepted – text modified
<p><b><u>Correction sentence:</u></b></p> <ul style="list-style-type: none"> <li>- Mr. Peter Iversen, Technical Advisor, will be on board on 28 January 2013. He used to work for the Danish government and has experience as a negotiator in the UN Climate Change Convention. She pointed out that in addition to the expertise of Technical Advisor for the ground work, to the programme will have support from the regional offices of three agencies, including Timothy Boyle (UNDP), Ben Vickers (FAO), and Thomas Enters (UNEP), as well as Celina (UNDP) and of course the respective agencies' HQ. She emphasized the importance of strengthening communication- among many stakeholders. UN-REDD and REDD+ activities are considered very technical therefore it is very important to have communication strategies. In this connection, she commended the programme's action on a website which will help to explain how the programme is making progress.</li> </ul>	Setsuko, UNDP Country Director	Accepted – text modified
<b>2. Review and Approve on Workplan (Comments and discussion)</b>		
<p><b><u>Correction sentence:</u></b></p> <ul style="list-style-type: none"> <li>- She supported the proposal of no cost extension and she added that if the Programme does not produce results, there is a risk to undermine the possible benefits in the phase II. The experience in Vietnam indicates that it took three years to prepare a programme document for the second phase and come to an agreement with a donor. She agreed to have a realistic duration of extension and more importantly there is the need that everybody involved in the Programme share</li> </ul>	Setsuko, UNDP Country Director	Accepted – text modified

the vision for end results in a longer term and plan accordingly.		
<p><b><u>Correction sentence:</u></b></p> <ul style="list-style-type: none"> <li>- He agreed with UNDP CD to focus clearly on the implementation and delivery of non-regret support actions and to look at the expected FCPF budget that may come. In view of this he suggested to look at the UN-REDD support Programme again and what could be completed realistically because he felt that the UN-REDD support Programme intended starting a little bit of everything without reasonable guarantee to complete these (very good) activities. He considered it important to clarify the UN-REDD priorities because it is not efficient to start supporting several (excellent) project activities, such as MRV, forest inventory, protected areas management plan etc., and stop at half way when there is no more money or time to complete these activities. He highlighted the importance to consider what non-regret actions could most likely be "completed" within the available time and budget available.</li> </ul> <p><b><u>Delete sentence:</u></b></p> <ul style="list-style-type: none"> <li>- <del>Mr. Koen Everaert: He questioned the fact that the UN-REDD will be able to implement all activities.</del></li> </ul>	Koen EVERAERT, Attache Natural Resource Management- Climate Change	