

UN-REDD
PROGRAMME

Document 2

Programme Progress

Fourth UN-REDD Programme Executive Board meeting
28th March 2013
Cambodiana hotel, Phnom Penh
Presented by Mr. Khun Vathana (10 minutes)




Highlights

Document 2

Outcome 1

- " MAFF has issued decision (official letter) to establish the Cambodia REDD+ Taskforce
- " Grievance mechanism study has taken place
- " IP reselection process continues
- " Voluntary Facilitation Committee for consultation group formed

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Outcome 2

- " R-PP finalized and sent to FCPF.
- " Reports on flooded and mangrove forests were completed by FiA in Khmer.

Outcome 3

- " Pilot projects continue (Oddar Meanchey, Seima - validation report submitted)

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Outcome 4

- " Training report on National System for GHG Inventory REDD+ completed.
- " Technical work sessions and National Consultation training on land cover classification and forest monitoring systems in the context of REDD+ were held.
- " Final draft report of the review of satellite forest monitoring systems
- " Final draft report analysis of forest classification systems
- " Firm contracted for activity 4.3a Analysis on the accessibility of satellite and aerial imageries for detection of past, present and future forest cover change

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Q&A

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Document 1.1

Standard Operating Procedure (SOP)

Fourth UN-REDD Programme Executive Board meeting
28th March 2013
Cambodiana Hotel
Presented by: Ms. Pan Thida




PURPOSE OF SOP DEVELOPMENT **Document 1.1**

- “ Because UN-REDD is a collaborative program between 3 UN agencies and implemented by FA, GDANCP and FiA, administration is very complex
- “ SOP has been developed as a result of 3rd PEB Meeting Decision.
- “ SOP will be used as guideline for implementation by REDD+ Taskforce Secretariat.

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I. Programme Structure and Implementation **Document 1.1**

- “ Highest decision making lies in Program Executive Board (PEB).
- “ NPD and DNPd provide oversight of the RTS and ensure all partners contributing to their tasks and deliver required output.

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II. Programme Administration and Management **Document 1.1**

- “ The process and deadline of Issuance letter is set to speed up the work (7 working days).
- “ Email has been emphasized to use in order to get comment and contribution/feedback, and can be used as supporting document.
- “ Asset Physical Count will be undertaken every 6 months and report to UN agencies.

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II. Programme Administration and Management **Document 1.1**

- “ Mission Travelers have to submit Approved Travel Authorization, Concept Note, Workplan, and Estimated Budget to Admin for Logistic Arrangement and Finance for Advance Purpose.
- “ Organizing Workshop/Meeting/Training required concept note, proposed budget approved by Chair and Vice Chair of RTS.
- “ There is agreement produced for activities undertaken by line agencies such as FA, FiA, GDANCP and still follow RTS policy of expense.

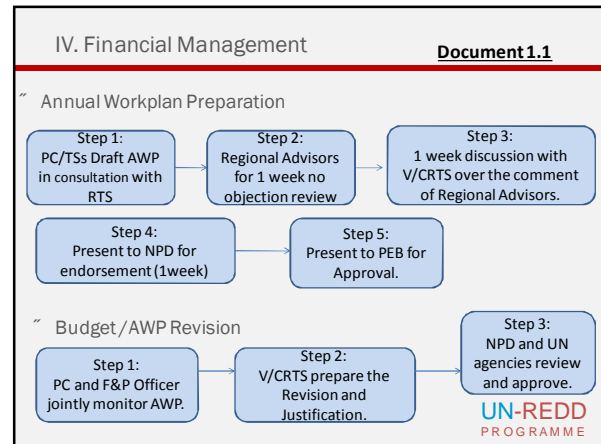
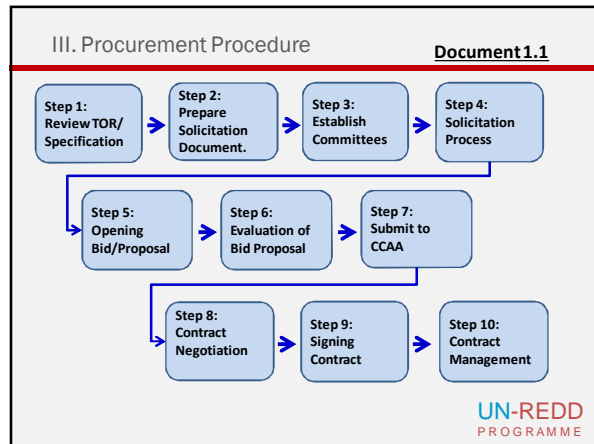
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III. Procurement Procedure **Document 1.1**

- “ Procurement plan has to be approved at beginning of each year.
- “ Procurement can be done directly by UN-Agencies if there is request, or the Programme can make direct appointment by using Long Term Agreement (LTA) of UN-Agencies. Otherwise following rule of procurement.

Procurement threshold	Approval From
Up to US\$400	V/CRTS
Above US\$400	D/NPD

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V. MONITORING, REPORTING AND AUDIT **Document 1.1**

Time frame of report preparation and submission

No.	Type of Report	When	Template	Prepared By	To Whom
1.	Quarterly Progress Report	Two weeks following end of each quarter	UNDP	RTS	UNDP
2.	Annual Report	End of first quarter of the following year	UNDP	RTS	UNDP
3.	Annual Report	End of first quarter of the following year	UN-REDD	UNDP, Supported By FAO and UNEP	1. Implementing Agencies FA, FIA, and GDANCP 2. MPTF-O (via UN-REDD Secretariat)

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Document 1.1

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Document 1.4

Communications Strategy UN-REDD National Programme

Fourth UN-REDD Programme Executive Board meeting
28 March 2013
Cambodiana Hotel, Phnom Penh
Presented by Heang Thy (10 minutes)




Activity: Communication Strategy **Document 1.1**

- “ First draft has been developed for UN-REDD Programme only.
- “ It was shared among technical staff and key stakeholders for reviewing and comment.
- “ Comments have been consolidated and shared back to the relevant stakeholders.

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Activity: Website development of “Cambodia REDD+ Programme” **Document 1.4**

- “ Layout has been discussed.
- “ Main sections to be displayed have been consulted among relevant stakeholders.
- “ Now contents need to be filled in.
- “ It is temporarily hosted under www.cambodia-redd.org
 - Username: redd
 - Password: redd123




Photo: Home page of the Website

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Activity: Publications and Videos translation **Document 1.4**

- **Video:** Voice over video clip of introduction to REDD+ was done and is now being used during the reselection process of IPs representatives. ([Play the video](#))
- **Publications (in progress and plan):**
 - Lessons Learned booklets: produce lessons learned booklets for information sharing among relevant stakeholders
 - Fast-Facts/Event flyer: give a macro-level, snapshot/introduction to who we are and what we do
 - Newsletter: release 3 newsletters annually, for which focus is on the Programme progress
 - Programme leaflet/brochure/Poster: produce a leaflet aligned with programme implementation.
 - Video booklet: extracted from the video clip
- **Photo competition:** will be conducted in Q2

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Activity: UN-REDD website (workspace: FPIC repository) **Document 1.4**

- “ Solomon Islands is interested in adopting the REDD+ Cambodia website design.
- “ Based on the request from Cambodia, the **FPIC repository** has been established on the Global UN-REDD website.
- “ Articles, events, activities plans, documents will be uploaded/updated into the websites as indicated below:
 - www.unredd.net (open)
 - www.un-redd.org (open)

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Document 3

Programme Challenges

Fourth UN-REDD Programme Executive Board meeting
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Issues and challenges		<u>Document 3</u>
Issues and Challenges	Status	
Issues raised at the third PEB meeting		
<ul style="list-style-type: none"> REDD+ Taskforce regular meeting and Technical Team (no Nov-Mar meetings) Recruitment of Technical Advisors (no technical adviser for important activities) Paperwork and administration burdens (different formats) Secretariat is challenged to follow up and coordinate with the multiple activities related to REDD+ implemented by different partners, 	<ul style="list-style-type: none"> Taskforce officially formed and plan to have meeting again in April The MRV Technical Expert and Technical Specialist on board in the second half of January SOP will solve problems but different formats will remain an issue. 	
	<ul style="list-style-type: none"> Still remains an issue 	
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Issues and challenges		<u>Document 3</u>
Issues and Challenges	Status	
Issues raised at the third PEB meeting		
<ul style="list-style-type: none"> Time required for agreeing on Programme activities with the different partners Low DSA rate discourages government officials from participating in activities' implementation. Relatively new supporting staff in the Secretariat; time needed for building trust and understanding/setting up of internal procedures Different working style and requirements from the partners 	<ul style="list-style-type: none"> SOP will solve problems. Still remains an issue Has improved Understanding of differences has improved 	
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Issues and challenges		<u>Document 3</u>
New Issues and Challenges		
<ul style="list-style-type: none"> IP representatives reselection process in 15 provinces takes longer time than expected and more expensive. Establishment of Consultation Group takes longer time than expected. Procurement of service provider for Awareness Raising activity takes longer time than expected. Accessibility of imageries and forest inventory data proves more difficult and takes more time than expected 	<ul style="list-style-type: none"> Voluntary Facilitation Committee was just formed in early March. Aruna Ltd. Has been contracted to assess availability of imagery data and agreement with some relevant institutions to access the images and data 	
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Document 3

Thank You! Q&A

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