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CAMBODIA UN-REDD NATIONAL PROGRAMME AND FCPF PROJECT

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## Minutes of the 9<sup>th</sup> UN-REDD and FCPF Programme Executive Board Meeting

Venue: Sokha Hotel and Resort, Phnom Penh

Date: February 24, 2015

Time: 14:15 - 17:30

### Summary of Minutes

The ninth Cambodia UN-REDD and FCPF Programme Executive Board (PEB) meeting was held on 24 February 2015, at the Sokha Hotel and Resort, Phnom Penh.

**Co-chair, Ms. Claire Van der Vaeren**, UN Resident Coordinator gave the opening speech.

**Ms. Van der Vaeren** welcomed new PEB member, H.E Chuop Paris, Deputy Secretary General, National Council for Green Growth, Ministry of Environment, and National Focal Point for Cambodia to the UNFCCC. She also introduced new staff Mr. Joel Scriven, UN-REDD Regional Technical Advisor, and Mr. Nhem Sareth, National Communications Officer, UN-REDD/FCPF Project, UNDP Cambodia.

**Ms. Van der Vaeren** congratulated the Royal Government of Cambodia (RGC) for the successful completion of the draft National REDD+ Strategy. She voiced support for the consultative process to generate high-level support for REDD+ from relevant ministries; and to ensure the voices of forest-dependent poor, indigenous people, women, and youth are heard in the consultations.

**Ms. Van der Vaeren** noted the approval of the country plan of the Community Based REDD+ programme that would strengthen the engagement of forest-dependent communities in REDD+. She also noted that the global evaluation of the UN-REDD programme has drawn attention to the importance of national ownership, sustainability of programmes, and institutionalization within government mechanisms.

She was pleased to see that the FCPF project had made a smooth transition from the UN-REDD programme with a fully functioning programme management unit that continues to provide effective support to the Cambodia REDD+ Programme.

**Co-chair, H.E. Dr. Chheng Kimsun**, Director General, Forestry Administration in his opening speech remarked that significant progress had been made and major milestones achieved in 2014 towards the sustainable management of Cambodia's natural resources. He highlighted that Cambodia had received its first results based payment through the sale of 40,000 carbon units. He noted that the priority of the Royal Government of Cambodia is to pursue a national approach to results based payment under the UNFCCC as a nationally-appropriate approach to mitigate climate change. He was pleased to see the collaboration between MAFF and the MoE and their successful representation and active participation in the UNFCCC COP 20 at Lima, Peru in December 2014.

**H.E. Dr. Chheng Kimsun** stated that ambitious goals and targets had been set for 2015. This included the process of consultation and finalization of the National REDD+ Strategy for presentation at the UNFCCC COP 21 in Paris. Dr Kimsun stressed that the National REDD+ Strategy is an important document, and it will be used to access financial resources for activities and to become eligible for results based payments. He was confident that the National REDD+ Strategy would be concise, actionable, and provide practical guidance for REDD+ planning and implementation. He expressed satisfaction at the fact that a gender checklist was already available that will ensure that gender issues would be integrated in the National REDD+ Strategy.

## **OBSERVATIONS AND DECISIONS BY THE PEB**

### **Observations**

- The Board recognized the importance of national institutionalization of the REDD+ coordination mechanism and would welcome a further update from the RGC when available, on the progress of the setup of the national Taskforce, particularly the role and mechanism for development partners to provide inputs when required
- The Board took note of the status of COP 20 negotiations in Lima, Peru that provided a global and strategic context to the activities of the UN-REDD programme and FCPF project
- The Board noted and provided its encouragement to the progress and implementation of the Community Based REDD+ programme in Cambodia
- The Board noted the concerns of the IPs and CSOs representatives related to capacity building and was pleased to see that CBR+ activities and IPs awareness raising would address these.

### **Decisions**

- The Board noted that UN-REDD assets would be handed over to FCPF project in Q3, 2015
- The Board approved the annual work plan 2015 for the UN-REDD programme
- The Board approved the annual work plan 2015 for the FCPF project



- The Board confirmed the arrangements and the timeframe of the UN-REDD Evaluation from March to July 2015 led by FAO. The first draft of the evaluation report is expected to be available in June 2015
- The Board noted and provided its approval to the termination of the FCPF SOP by 30 June 2015. UNDP's National Implementation Modality (NIM) will govern beginning 01 July 2015 the FCPF project
- The Board noted the arrangement between UNDP and FAO for the implementation of Outcome 4 of the FCPF project.

### **Decisions and Action required**

- The Board noted the UN-REDD financial delivery report and requested that indirect costs provided for UNEP be removed
- The Board reaffirmed its earlier decision to complete the UN-REDD Programme by 30 June 2015. While doing so the Board noted the delay in approval of the no-cost extension from the UN-REDD Secretariat and expressed its concern on the additional pressure to complete all activities. The Board urged the National Programme Director to ensure that there was full engagement of all parties concerned to ensure outputs can be achieved, even if all the financial resources are not fully utilized
- The Board noted that the UNDP Social and Environmental Standards (SES) and the Stakeholder Response Mechanism (SRM) had become effective from 01 January 2015. The Board took note of its role and responsibility and requested FA, FCPF Implementing Partner, to provide information to the PEB about its existing grievance resolution mechanism
- The Board recommended that prior to the next PEB a pre-meeting be held with PEB member representatives of the IPs and CSOs to brief them on the proposed PEB agenda
- The Board noted the resignation of the IPs representative from the PEB and expressed its deep appreciation of his service to the PEB and to the Cambodia REDD+ programme. The Board noted that procedures are in place for the CG to nominate the IPs representative and the Board looks forward to welcoming the new representative.
- The Board agreed that the 10<sup>th</sup> PEB meeting would be held in September 2015, at which time the final progress report of UN-REDD and the results of the UN-REDD project evaluation will be reviewed.

## I. The Participants

Annex 1 provides the list of PEB members, PEB alternates and Observers who attended the 9<sup>th</sup> PEB Meeting.

## II. Agenda

Annex 2 provides the agenda of the 9<sup>th</sup> PEB Meeting.

## III. Meeting discussions

### 1. Follow up from the 8<sup>th</sup> PEB meeting Please see Annex 3

Presentations were made on the following topics:

- Progress against the 8<sup>th</sup> PEB decision *by Dr. Khorn Saret*
- Structure and ToRs for the proposed national coordination mechanism *by Dr. Khorn Saret*

### Comments and discussion

**Ms. Claire Van der Vaeren** recalled the interest of the PEB 8 to understand the Government-led National Coordination Mechanism for REDD+ and the roles of Development Partners in relation to this coordination mechanism. She encouraged government counterparts to share their views on this mechanism.

**H.E. Dr. Chheng Kimsun** remarked that the structure and ToR of the National Coordination Mechanism will be submitted to the Minister, MAFF for a decision. The government welcomed comments from development partners and other stakeholders on the draft ToR before it is submitted for a decision.

**Ms. Nina Brandstrup** remarked that it would be helpful to know the structure of the coordination mechanism and the role of development partners.

**Ms. Setsuko Yamazaki** indicated that the recently concluded audit of the global UN-REDD programme had also raised the issue of institutionalization and the structure of the national REDD+ mechanism in Cambodia.

**H.E. Dr. Chea Sam Ang** remarked that all REDD+ activities are now part of forestry programmes implemented by FA, FiA, and GDANCP and included in management plans of these agencies and this indicates the level of institutionalization of REDD+.



## Observations

- The Board noted that UN-REDD assets would be handed over to FCPF project in Q3, 2015
- The Board recognized the importance of national institutionalization of the REDD+ coordination mechanism and would welcome a further update from the RGC when available, on the progress of the setup of the national Taskforce, particularly the role and mechanism for development partners to provide inputs when required.

## **2. Progress update**

**Please find more details in Annex 4**

Presentations were made on the following topics:

- Key achievements in 2014 and next steps for 2015 *by Dr. Khorn Saret*
- Financial delivery report for 2014 *by Mr. Teng Huort*
- Status of no-cost extension request *by Dr. Khorn Saret*
- Report on COP 20, Lima, Peru *by H.E. Chuop Paris*
- Update on Community Based REDD+ *by Dr Moeko Saito-Jensen*
- Launch of the UNDP Social and Environmental Standards and the Stakeholder Response Mechanism *by Mr Napoleon Navarro*

## Comments and discussion

**H.E. Chuop Paris** congratulated on the achievements and noted the good progress this year. He added that the National Protected Areas Strategic Management Plan (NPASMP) has been drafted in which aspects of REDD+ have been included. He confirmed that MoE has committed to finalize the NPASMP in 2015. FA, GDANCP and FiA have jointly developed the National REDD+ Strategy. As the National REDD+ focal point, he will report progress of the National REDD+ Strategy development to the National Climate Change Committee (NCCC), MoE.

**Mr. Heng Pheakdey** (alternate CSO representative) asked for a clarification on the traffic light format system for assessing progress of the project.

**Dr. Thomas Enters** said that achievements should be differentiated between UN-REDD and FCPF and targets should be realistic. The next PEB meeting should not criticize the secretariat for planning too many workshops, meetings and activities. Reports, working papers, documents and information materials should be uploaded to the secretariat website to share with a wider audience and should reflect achievements as well. He suggested that the UNEP budget should be revised by removing the indirect cost of US\$ 9,800.

**H.E. Dr. Chheng Kimsun** remarked that the photographs for documents should be appropriately selected. He emphasized that in the traffic light format system, Green means indicator met or delivery exceeds plan; Yellow means indicator delivery in line with plan or in progress; and, Red means indicator delivery below plan or limited progress.

**Mr. Lun Kimhy** responded that for qualitative indicators an assessment or survey is required but the traffic light system provided an overview of project progress, as requested by the last PEB.

**H.E. Chuop Paris** requested documents related to the UNDP SES and the SRM.

**Mr. Napoleon Navarro** confirmed that the full document would be sent to H.E. Paris as requested.

### **Observations**

- The Board took note of the status of COP 20 negotiations in Lima, Peru that provided a global and strategic context to the activities of the UN-REDD programme and FCPF project
- The Board noted and provided its encouragement to the progress and implementation of the Community Based REDD+ programme in Cambodia.

### **Decisions and Action required**

- The Board noted the UN-REDD financial delivery report and requested that indirect costs provided for UNEP be removed
- The Board reaffirmed its earlier decision to complete the UN-REDD Programme by 30 June 2015. While doing so the Board noted the delay in approval of the no-cost extension from the UN-REDD Secretariat and expressed its concern on the additional pressure to complete all activities. The Board urged the National Programme Director to ensure that there was full engagement of all parties concerned to ensure outputs can be achieved, even if all the financial resources are not fully utilized
- The Board noted that the UNDP Social and Environmental Standards and the Stakeholder Response Mechanism had become effective from 01 January 2015. The Board took note of its role and responsibility and requested FA, FCPF Implementing Partner, to provide information to the PEB about its existing grievance resolution mechanism.

### **3. Requests for comments/decisions**

**Please find more details in Annex 5**

Requests for Comments/decisions were made for the following topics:

- UN-REDD AWP 2015 (FAO, UNEP, Target Support) *by Mr. Mathieu VanRijn*
- Plan for the final evaluation of the UN-REDD programme *by Mr. Mathieu VanRijn*



- FCPF AWP 2015. Key targets, deliverables and activities; and FAO agreement for Outcome 4 *Dr. So Thea*
- Status of FCPF SOP *Dr. So Thea*

### **Comments and discussion**

**Ms. Nina Brandstrup** noted the challenge to deliver US\$ 605,128 within four months while this had been originally planned for six months. She emphasized that no further extension of the project would be requested. She urged government counterparts such as FA, and MoE to collaborate and ensure the planned activities are completed.

**Dr. Thomas Enters** said that he has worked with the WCMC over the last few months to support the development of the cost and benefit spreadsheet and spatial decision tool. He noted that the objective should be to achieve effective results even we did not fully utilize the planned amount.

**H.E. Dr. Chea Sam Ang** emphasized that the no-cost extension gave us only four months, and he urged the MRV Technical Team to implement the work plan effectively and achieve target outputs without delay. Delays will affect the delivery of outcomes as well as the National REDD+ Strategy that will be presented at COP 21 in Paris in December 2015.

**Dr. Thomas Enters** noted that the draft ToR for the final evaluation of the UN-REDD programme is extremely comprehensive. He indicated that names of several key persons to be interviewed should be added.

**Ms. Nina Brandstrup** said she would take note of this observation and ensure the list of people to be interviewed is reviewed and names of individuals added.

**Ms. Setsuko Yamazaki** said that UNDP is the delivery partner for FCPF in Cambodia. We aim to utilize US\$ 1.6 million this year as doing so would enable us to access additional resources from the FCPF. Under Outcome 4 we will be signing a letter of agreement with FAO for technical assistance.

### **Decisions**

- The Board approved the annual work plan 2015 for the UN-REDD programme
- The Board approved the annual work plan 2015 for the FCPF project
- The Board noted the arrangement between UNDP and FAO for the implementation of Outcome 4 of the FCPF project
- The Board confirmed the arrangements and the timeframe of the UN-REDD Evaluation from March to July 2015 led by the FAO. The first draft of the evaluation report is expected to be available in June 2015
- The Board noted and provided its approval to the termination of the FCPF SOP by 30 June 2015. UNDP's National Implementation Modality (NIM) will govern beginning 01 July 2015 the FCPF project.

#### 4. Open Discussion

**Mr. Nok Ven** observed that the Consultation Group had different levels of knowledge, experience and capacity. He requested for further capacity building and regular organization of CG meetings. He also requested that CBR+ grant should be awarded to IPs as this would enhance their capacity.

**Mr. Heng Pheakdey** urged the PEB to give due consideration to the observations made by Mr. Nok Ven as this would benefit the IPs and CG. He urged the PEB to allocate adequate financial resources for building the capacity of CG members. He also requested the PEB to prepare minutes of PEB meetings in Khmer.

**Mr. Lun Kimhy** clarified that UN-REDD target support has US\$ 75,000 out of which US\$ 50,000 has been allocated to strengthen the capacity of IPs and improve information flow of the CG, particularly for the three community networks and IPs. These activities would be implemented in 2015.

**Dr Moeko Saito-Jensen** added that the CBR+ grant target areas were in the North-Eastern region of Cambodia that would prioritize IPs.

**Ms. Claire Van der Vaeren** recommended that prior to the next Board meeting a pre-meeting be arranged with IPs and CSO representatives to the PEB to brief them on the PEB agenda as this will enhance their participation in the PEB meeting.

**H.E. Dr. Chea Sam Ang** said that the RTS had organized regular meetings and events with IPs and CG representatives that include capacity building, awareness raising and information sharing on Taskforce plans and activities. A plan for strengthening IPs capacity at the grassroots level has already been agreed and implementation will be done in selected provinces of Mondulkiri, Ratanakiri, and Stoeung Treng. He added that while the RTS was committed to capacity building of IPs and CG at the same time these stakeholders should also undertake activities to strengthen themselves.

**Mr. Nok Ven** informed the PEB that he would resign from the PEB and the CG as the IPs representative.

**H.E. Dr. Chea Sam Ang** said that once Mr Nok Ven's resignation letter is submitted the CG will follow the procedure to nominate an IPs representative to the PEB.

#### Observations

- The Board noted the concerns of the IPs and CSOs representatives related to capacity building and was pleased to see that CBR+ activities and IPs awareness raising would address these.



### **Decisions and Action required**

- The Board recommended that prior to the next PEB a pre-meeting be held with PEB member representatives of the IPs and CSOs to brief them on the proposed PEB agenda
- The Board noted the resignation of the IPs representative from the PEB and expressed its deep appreciation of his service to the PEB and to the Cambodia REDD+ programme. The Board noted that procedures are in place for the CG to nominate the IPs representative the Board looks forward to welcoming the new representative
- The Board agreed that the 10<sup>th</sup> PEB meeting would be held in September 2015, at which time the final progress report and the final evaluation of the UN-REDD project are expected to be reviewed.

### **Summing up by Ms. Claire Van der Vaeren and H.E. Dr. Chheng Kimsun:**

**Ms. Claire Van der Vaeren** summarized the decisions reached during the meeting, and thanked all participants for their contribution.

**H.E. Dr. Chheng Kimsun** observed that all the agenda items had been addressed and invited participants to the reception.

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The meeting was closed at 17:30 pm

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Phnom Penh.....19...../.....Mar...../2015

Minutes seen and approved by:



**Dr. Chheng Kimsun**

Co-Chair UN-REDD Programme Executive Board  
Delegate of the Royal Government  
Director General of the Forestry Administration



**Ms. Claire Van der Vaeren**

Co-Chair UN-REDD Programme Executive Board  
Resident Coordinator  
United Nations Cambodia



## Annex 1-PEB 9 Attendant list

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### CAMBODIA UN-REDD NATIONAL PROGRAMME AND FCPF PROJECT

#### 9<sup>th</sup> Meeting of the UN-REDD and FCPF Programme Executive Board Attendant List

##### PEB Members

1	H.E. Dr. Chheng Kimsun	Director General – Forestry Administration	Co-Chair	Attended
2	Ms. Claire Van der Vaeren	Resident Representative UN Cambodia	Co-Chair	Attended
3	Ms. Nina Brandstrup	Country Representative – FAO Cambodia	Member	Attended
4	Ms. Setsuko Yamazaki	Country Director – UNDP Cambodia	Member	Attended
5	Dr. Thomas Enters	UN-REDD Regional Coordinator – UNEP	Member	Attended
6	Dr. Chea Sam Ang	National Programme Director – UN-REDD	Member	Attended
7	Mr. Ouk Vibol	Director of Fisheries Conservation – FiA	Member	Attended
8	Ms. Elodie Maria-Sube	Delegation of the European Union to Cambodia	Member	Attended
9	H.E Chuop Paris	Deputy Secretary General of the National Council for Green Growth, MoE	Member	Attended
10	Mr. Nok Ven	IP Representative	Member	Attended
11	Mr. Kazuhiro Uzawa	The Second Secretary, the Embassy of Japan	Alternate	Attended
12	Mr. Heng Pheakdey	The NGO Forum on Cambodia – CSO Representative	Alternate	Attended
13	Mr. Kim Nong	Deputy National Programme Director – UN-REDD	Member	Excused
14	Mr. Sum Thy	The Secretary of the NCCC – MoE	Member	Excused
15	Mr. Kjetil Paulsen	Representative of Government of Norway	Member	Excused

##### Organizers, Presenter, Supporter and Minute take

1	Dr. Khorn Saret	Head of REDD+ Taskforce Secretariat	Organizer/presenter
2	Dr. So Thea	National Project Manager – FCPF project	Organizer/presenter
3	Mr. Teng Huort	Project Assistant – FCPF project	Organizer/presenter
4	Mr. Mathieu VanRijn	MRV Technical Expert – FAO Cambodia	Organizer /presenter
5	Ms. Moeko Saito-Jensen	Programme Analyst – UNDP Cambodia	Supporter/presenter
6	Mr. Nhem Sovanna	National Project Advisor – FCPF project	Organizer
7	Mr. Lun Kimhy	Programme Coordinator – UN-REDD	Organizer
8	Mr. Nhem Sareth	Communication Officer – FCPF project	Minute taker
9	Mr. Anupam Bhatia	Technical Specialist – UN-REDD and FCPF	Supporter
10	Mr. Hiroshi Nakata	Advisor to the DG – FA	Supporter
11	Mr. Leng Chivin	Deputy team leader MRV team	Supporter





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## Annex 2-PEB 9-Agenda

### CAMBODIA UN-REDD NATIONAL PROGRAMME AND FCPF PROJECT

## 9<sup>th</sup> Meeting of the UN-REDD and FCPF Programme Executive Board Agenda

Time	Description	Speaker
13:45 - 14:00	Registration	
14:00 - 14:10	Welcoming Remarks	▪ Ms. Claire Van der Vaeren
14:10 - 14:20	Opening Remarks	▪ H.E. Dr. Chheng Kimsun
14:20 - 14:30 14:30 - 14:40	<b><u>Session 1: Follow up from previous PEB meeting:</u></b> <ul style="list-style-type: none"> <li>▪ Progress against the 8<sup>th</sup> PEB decisions</li> <li>▪ Structure and ToRs for the proposed national coordination mechanism (Document PEB-9/01)</li> </ul>	▪ Dr. Khorn Saret ▪ Dr. Khorn Saret
14:40 - 14:50 14:50 - 15:00 15:00 - 15:10 15:10 - 15:15 15:15 - 15:20 15:20 - 15:30 15:30 - 15:40 15:40 - 15:50	<b><u>Session2: Progress update</u></b> <ul style="list-style-type: none"> <li>▪ Key achievements in 2014 and next steps for 2015 (Document PEB-9/02) <ul style="list-style-type: none"> <li>○ <b>Outcome 1:</b> Setting Institutional framework, Policy dialogue facilitation, Stakeholder engagement, Access to information, Grievance Redress Mechanism.</li> <li>○ <b>Outcome 2 &amp; 3:</b> National REDD+ strategy development, Policy support for line agencies, Valuation of costs and benefits, National REDD Fund, Registry options, Safeguards Information System, Improved capacity to manage REDD+ at sub-national levels. (Document PEB-9/03 &amp; PEB-9/04)</li> <li>○ <b>Outcome 4:</b> National Forest Monitoring System development, National FRL/FREL development, GHG, national driver assessment</li> </ul> </li> <li>▪ Financial delivery reports for 2014 (UN-REDD, FCPF)</li> <li>▪ Status on the no-cost extension request (Document PEB-9/05)</li> <li>▪ Report on the COP 20, Lima, Peru</li> <li>▪ Update on Community Based REDD+</li> <li>▪ Launch of the UNDP Social and Environmental Standards (SES) and the Stakeholder Response Mechanism (SRM) (Document PEB-9/06)</li> </ul>	▪ Dr. Khorn Saret ▪ Mr. Chhun Delux ▪ Dr. Khorn Saret ▪ Mr. Teng Huort ▪ Dr. Khorn Saret ▪ H.E Chuop Paris ▪ Dr. Moeko Saito-Jensen ▪ Mr. Napoleon Navarro
15:50 - 15:55 15:55 - 16:00 16:00 - 16:10 16:10 - 16:20 16:20 - 16:30	<b><u>Session3: Request for comments/decisions:</u></b> <ul style="list-style-type: none"> <li>▪ UN-REDD AWP 2015 (FAO and UNEP budget status)</li> <li>▪ Plan for final evaluation of the UN-REDD programme</li> <li>▪ FCPF AWP 2015—key targets, deliverables and activities (Document PEB-9/07) <ul style="list-style-type: none"> <li>○ UNDP and FAO agreement for Outcome 4</li> </ul> </li> <li>▪ Proposed revisions to the FCPF SOP (Document PEB-9/08)</li> <li>▪ AOB as required</li> </ul>	▪ Mr. Mathieu Vanrijn ▪ Mr. Mathieu Vanrijn ▪ Dr. So Thea ▪ Dr. So Thea
16:30 - 17:15	Open discussion	▪ H.E. Dr. Chheng Kimsun
17:15 - 17:25	Closing Remarks	▪ H.E. Dr. Chheng Kimsun ▪ Ms. Claire Van der Vaeren
17:25 - 17:30	Group Photo	
17:30 -	Standing Reception	